

GENERAL TERMS AND CONDITIONS

Purpose: A road occupancy permit allows the Applicant to occupy the City Road allowance, including the portion from the road shoulder to the private property line, to complete the work requested on the application. The permit must be posted on site at all times and be available for review by the City.

Lead Time: Applications should be submitted at least 2 weeks prior to the required date.

Utility Locates: All utility locates are the responsibility of the Applicant.

Traffic Control Plan/ Public Way Protection Plan: All barricades, signs and signals required to direct, or guide the motorist and / or pedestrian shall be erected and maintained by the Applicant in accordance with the "Ontario Traffic Manual, Book 7 - Temporary Conditions". A covered way shall be constructed in accordance to Ont Reg 213/91 if any sidewalk is closed. All detour signing and materials, when required shall be supplied, erected and maintained by the Applicant at their own expense.

Contacts: A 24-hour contact list must be submitted with the application. This will ensure that the appropriate people are contacted. If contacts are not submitted and the City is required to arrange for repairs, all costs incurred will be invoiced to the Applicant.

Effective Dates: Effective dates requested on the application will be on the permit. This office must be notified if the job is delayed or an extension is required. A new permit and fee will be required.

Final Inspection: A final inspection is required prior to the release of a security deposit and is a condition of the permit when excavation is performed. If the restoration work has not been completed to satisfaction of the City under the conditions of the application, the City may elect to finish or restore the work with the Applicant's deposit without any prior notice.

Lane/Road Closures or Restrictions: Lane Closures or Restrictions may be permitted between the effective times on the permit, usually between rush hours (9:30am to 3:30pm). Road Closures are not permitted at any time without written consent. The Applicant shall maintain pedestrian access and vehicular access to all public and private properties.

Revocation of Permit: Permits may be revoked without compensation or notice if the work/event does not conform to requirements of any governmental authority having jurisdiction over the area where the work is taking place.

Standards: All works shall be carried out in adherence to the City of St. Thomas Standard Contract Documents and Design Guidelines Manual. The Applicant is responsible for the temporary and permanent restoration of all pavement, sidewalk, boulevards or curb and gutter to its original condition.

Regulations: All work shall be carried out in accordance with the Occupational Health and Safety Act and Regulation for Construction Projects in Ontario - Public Right of Way Protection, Reg. 213/01. The City right of way must remain safe at all times.

Fee: Permit fee is \$50 plus HST (\$56.50). Utility companies and their contractors are exempt from the permit fee.

PERMIT APPROVALS

Applicant Signature:

Date:

City of St. Thomas Approval:

Date:

Manager of Development and Compliance (or Delegate)